

## **THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**

**September 9, 2013**

A meeting of the Board of Examiners of Psychology was held on September 9, 2013 at the Office of Occupations and Professions in Frankfort, KY.

### **MEMBERS PRESENT**

Eva R. Markham, Ed.D. Chair  
Owen Nichols, Psy.D. Vice-Chair  
Sally Brenzel, Psy.D.  
Melissa Hall, M.S.  
Stanley Bittman, Ph.D.  
Thomas W. Miller, Ph.D.  
Kathy Susman, M.A.

### **OCCUPATIONS AND PROFESSIONS STAFF**

Robin Vick, Board Administrator

### **MEMBERS ABSENT**

William G. Elder, Ph.D.  
Paula Glasford

### **OTHERS PRESENT**

Brian Judy, Assistant Attorney General

A meeting of the Kentucky Board of Examiners of Psychology, Complaint Committee, was called to order at 8:30 a.m., Monday, September 9, 2013 at the Office of Occupations and Professions in Frankfort, KY.

A motion was made by Dr. Brenzel to go into closed session for the Complaint Screening Committee per KRS 61.810 (1)(c) and (j), seconded by Ms. Hall. A motion was made by Dr. Brenzel to come out of closed session, seconded by Ms. Hall. The committee meeting adjourned at 10:00 a.m.

### **CALL TO ORDER**

Dr. Markham, Chair, called the meeting to order at 10:05 a.m. on September 9, 2013.

### **MINUTES**

The minutes of the August 12, 2013 meeting were called to the attention of the Board. A motion was made by Dr. Miller to approve the minutes. The motion, seconded by Ms. Susman, carried.

### **MONTHLY FINANCIAL REPORT & LEGAL FEES**

The financial reports ending August 2013 and legal fees for July 2013 were presented to the Board. A motion was made by Dr. Elder to accept the financial statement and legal fees. The motion, seconded by Dr. Miller, carried.

### **O & P REPORT**

Ms. Vick updated the Board with September Occupations and Professions monthly report.

### **LEGAL MATTERS**

None

### **COMPLAINTS SCREENING COMMITTEE**

- Case 00-05 – On-going.
- Case 03-12 and 06-05 – On-going.
- Case 10-19 – On-going.
- Case 11-08 – On-going.
- Case 11-16 – On-going.
- Case 11-20- On-going.

- Case 12-10 – A motion was made by the Complaint Screening Committee to send a cease and desist letter to the 2<sup>nd</sup> franchise location in Louisville. The motion, seconded by Dr. Nichols, carried.
- Case 12-12 – On-going
- Case 12-18 – On-going.
- Case 12-22 – On-going.
- Case 13-03 – A motion was made by the Complaint Screening Committee to dismiss. The motion, seconded by Dr. Nichols, carried.
- Case 13-05 – On-going.
- Case 13-06 – On-going.
- Case 13-07 – On-going.
- Case 13-07B – On-going.
- Case 13-08 – A motion was made by the Complaint Screening Committee to enter into agreement to obtain supervision three months prior to practicing and will notify Board prior. The motion, seconded by Dr. Miller, carried.
- Case 13-09 – A motion was made by the Complaint Screening Committee to send private admonishment. The motion, seconded by Ms. Susman, carried.
- Case 13-15 – On-going

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

#### **COMMITTEE REPORTS**

**Supervision Committee** – Dr. Nichols discussed a concerned supervision report with the Board on a temporary licensed psychological associate from the supervisor.

**Continuing Education Committee** – Dr. Miller discussed continuing education applications submitted for the month and all were approved.

**Credentials Review Committee** – Dr. Bittman discussed his spread sheet over the review of the laws and regulations.

**Examination Committee** – Ms. Hall reported that the next exam is scheduled for September 20, 2013 and that there is a need for more examiners or more exams dates for the future.

**Disciplined Psychologists Reports** – Dr. Elder was absent and will discuss an update at the next Board meeting.

#### **EXPIRED LICENSURE REPORT**

There were three expired license for the month of May 2013. A motion was made by Dr. Miller to send a certified letter to these licensees advising them that their license has expired and that they must cease practice. The motion, seconded by Dr. Brenzel, carried.

#### **OLD BUSINESS**

**KRS 319.071 (1) – Renewal Fees** – Item added to the Regulation Review Committee.

**2012 Complaints Statistics** – Dr. Brenzel presented statistics report over Board's 2012 complaints.

**NEW BUSINESS**

None.

**CONFLICTS**

None.

**SCHEDULE NEXT MEETING**

The next Board meeting will be held on October 7, 2013 at the Office of Occupations and Profession in Frankfort, KY.

**TRAVEL AND PER DIEM**

A motion was made by Dr. Brenzel to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Dr. Miller, carried.

**ADJOURNMENT**

A motion made by Dr. Nichols to adjourn the meeting at 11:10 a.m. The motion, seconded by Dr. Miller, carried.

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Eva Markham, Ed.D. Chair